



C.B. BHANDARI JAIN COLLEGE

Affiliated to Bengaluru City University, Accredited by NAAC & Approved by AICTE
#84, K.R. Road, Shankarpuram, Bengaluru -560 004

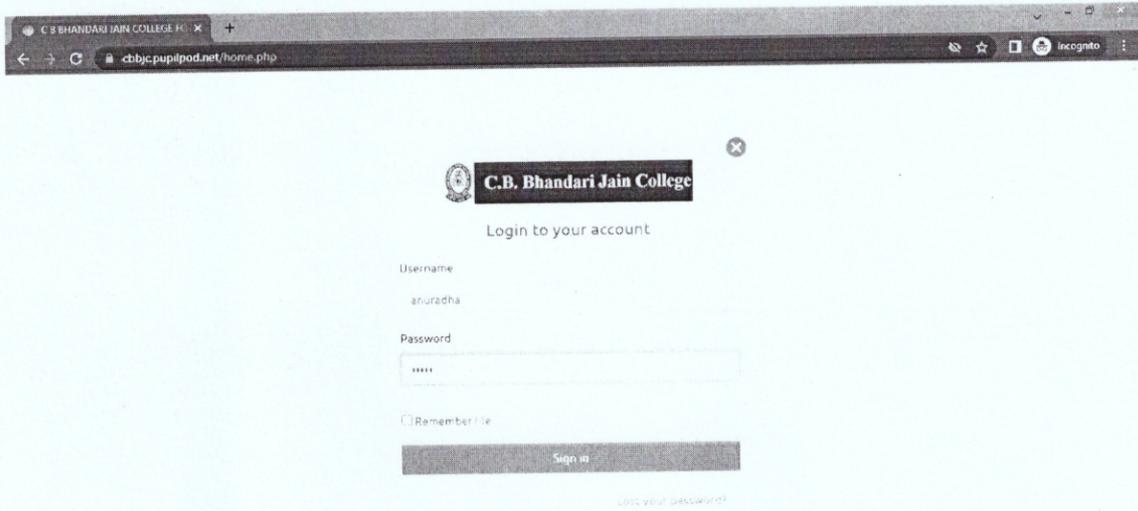
4.2.1 Library is automated using Integrated Library Management System (ILMS)

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LIBRARY MODULE



C.B. Bhandari Jain College

Login to your account

Username
anuradha

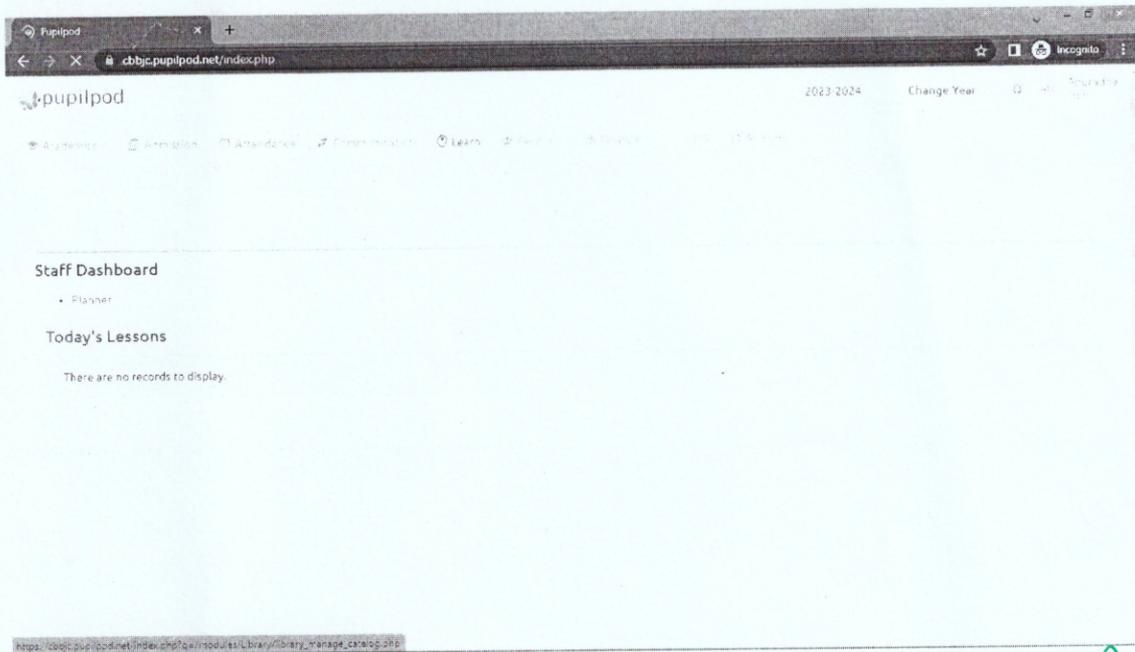
Password

Remember Me

Sign in

[Lost your password?](#)

1. Enter url: cbbjc.pupilpod.net; Enter Username: kaveri ;
Password :Kaveri@123 . Click on Sign in.



pupilpod

2023-2024 Change Year

System Admission Attendance Classroom Learn Reports Settings

Staff Dashboard

- Planner

Today's Lessons

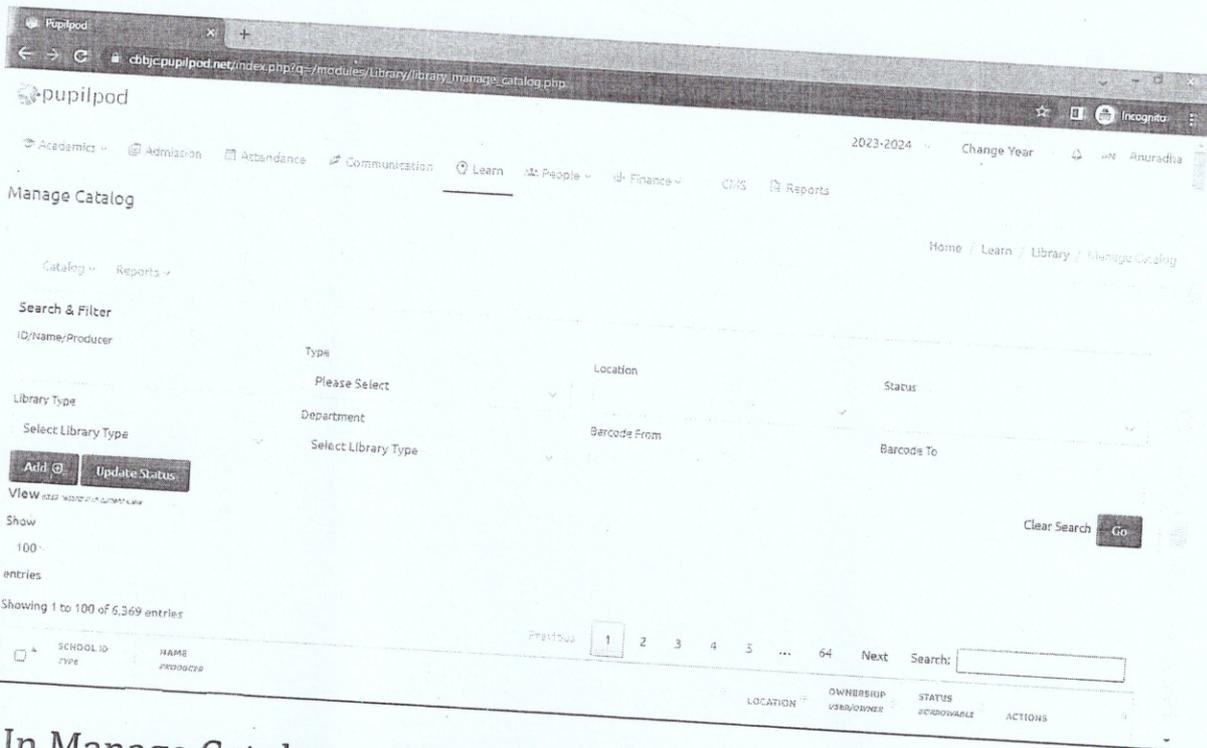
There are no records to display.

https://cbbjc.pupilpod.net/index.php?module=Library/Library_manage_catlog.php

2. In Staff dashboard, Click on Learn Module.

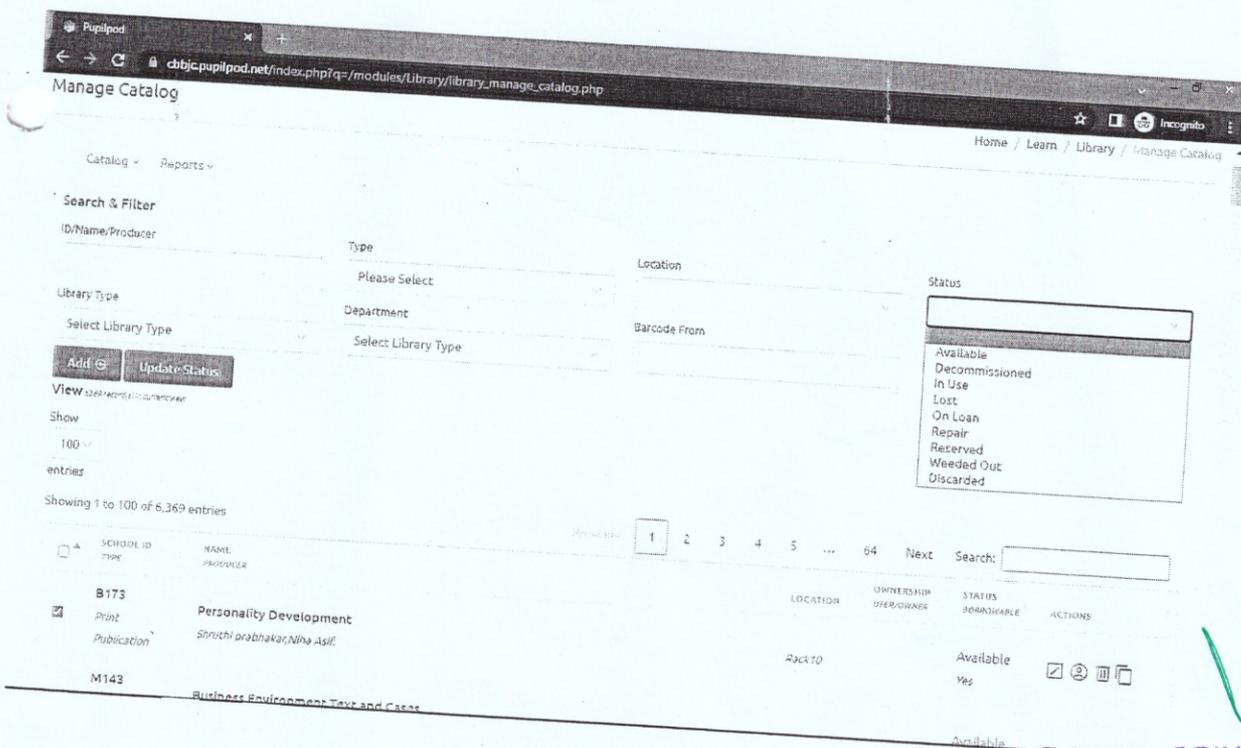
Lakshmi

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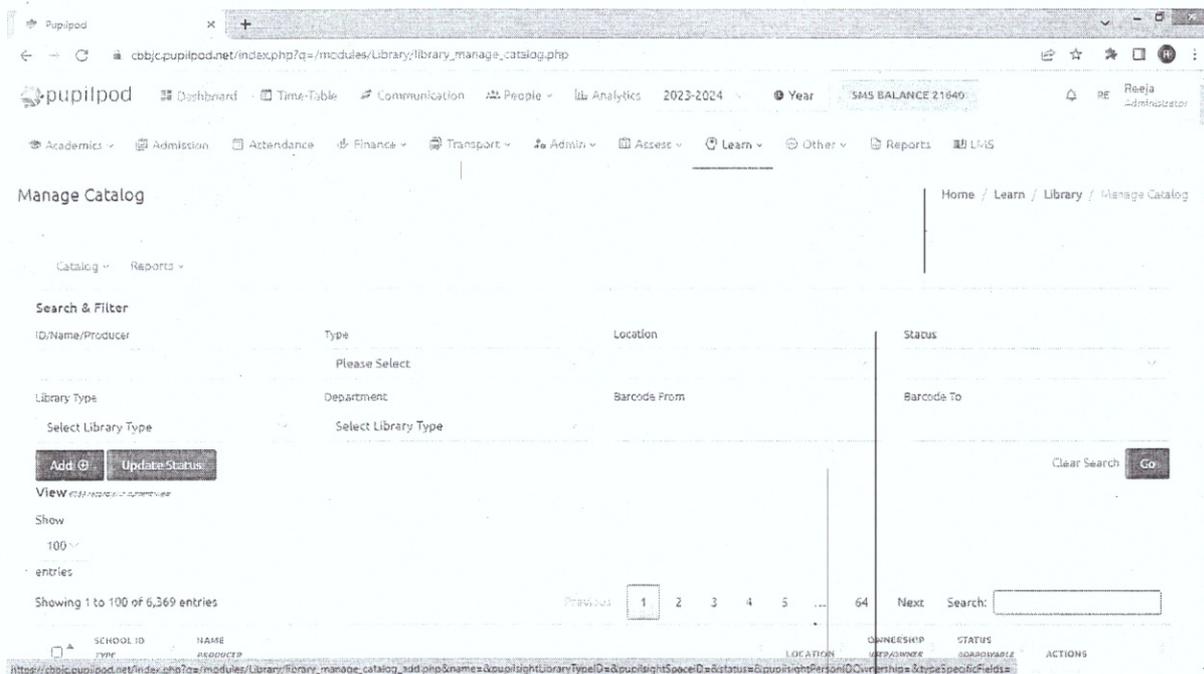
3. In Manage Catalogue Screen,

- * ID/ Book Name can be searched
- * Library Type: PG or Degree
- * Department can be searched.

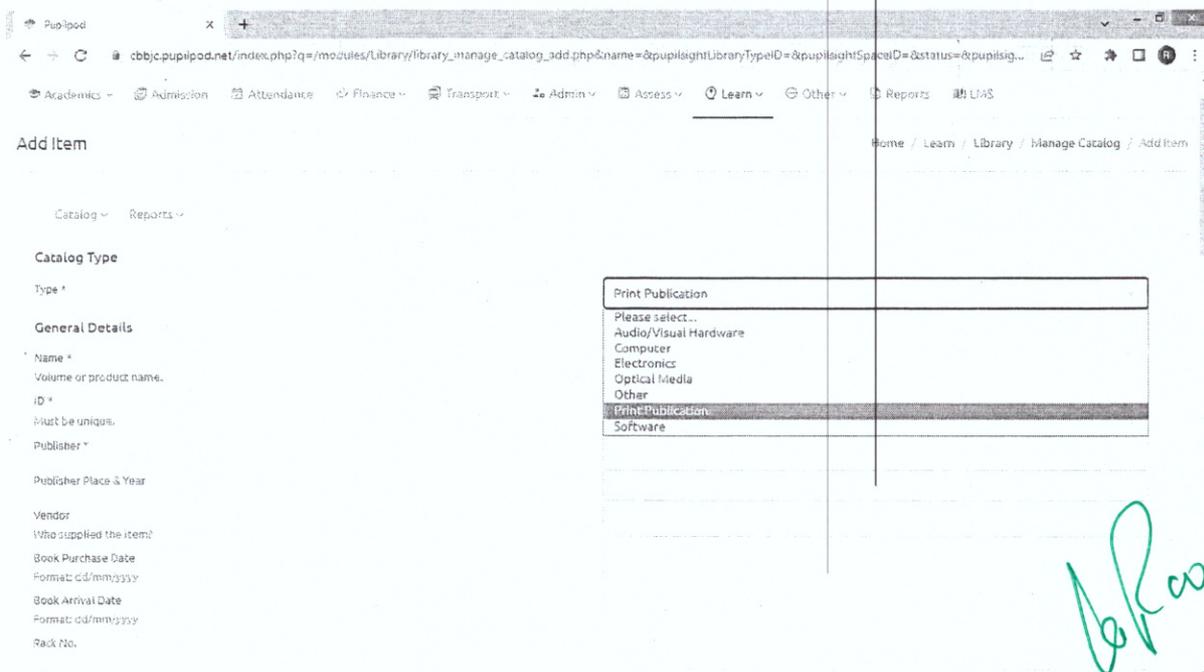


Ver Rao

4. In manage catalogue screen, Book status can be updated. Select the particular book & click on status & Select option for eg: Available ; On loan; weeded etc as shown in the image & Click on Update Status so that the book status gets updated.

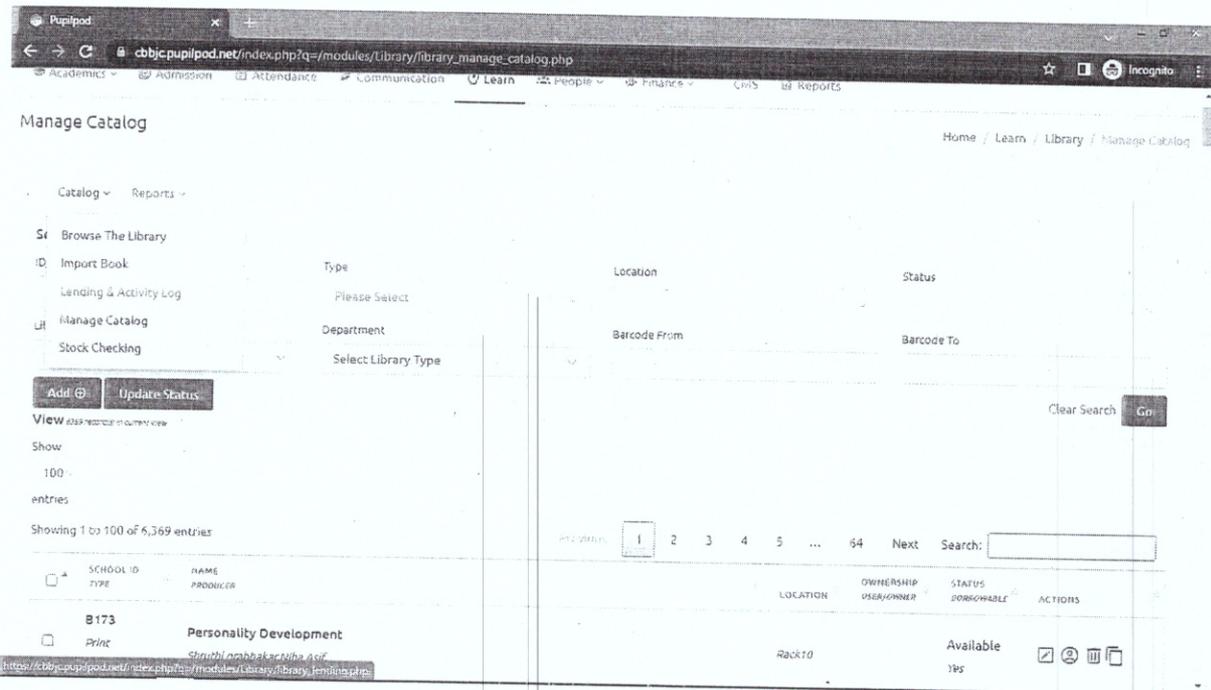


✓ 5. To Add, New library book click on Add+ option .



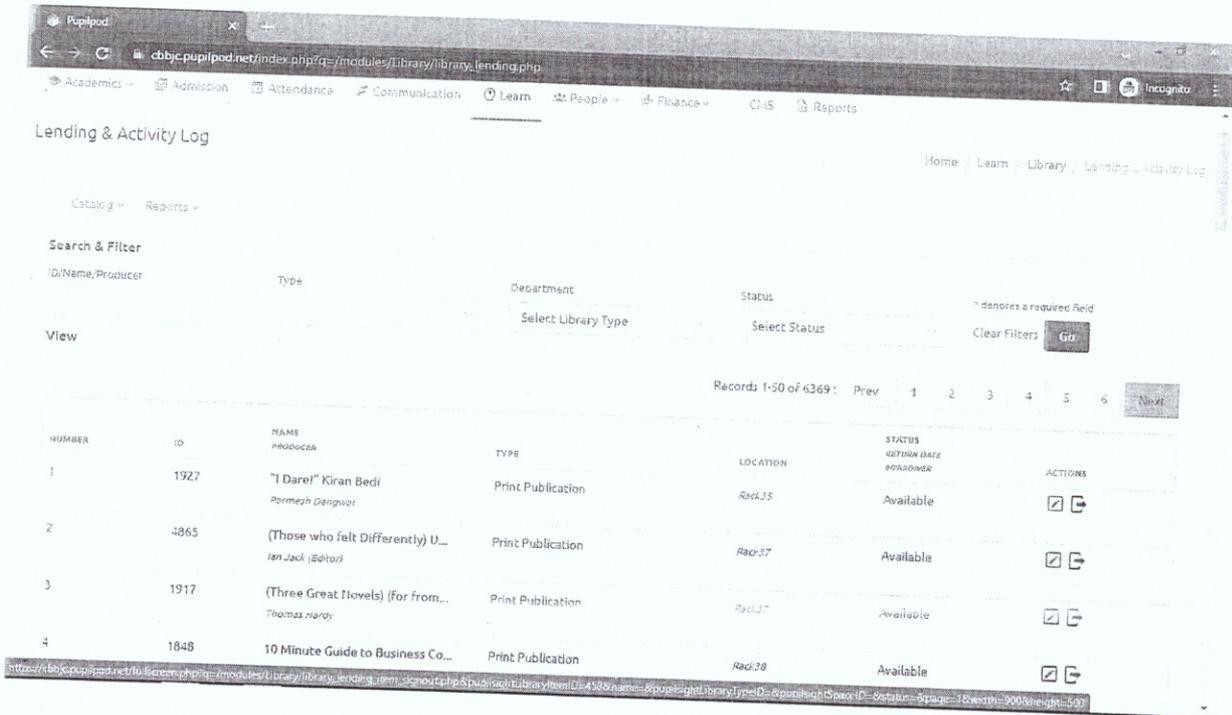
Handwritten signature in green ink.

6. In Add Screen, Select as Print publication & add the details of books & click on submit so that new book details get saved.

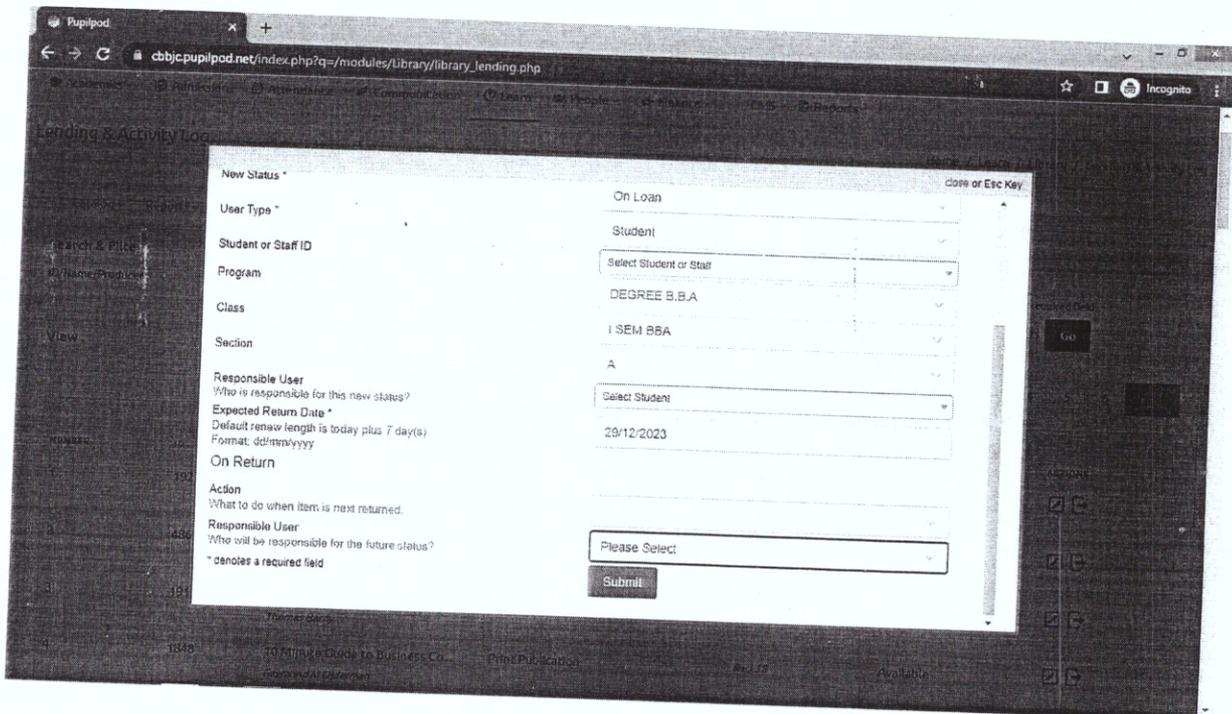


7. For Book Circulation, Select Catalog > Lending & Activity log as shown in the image.

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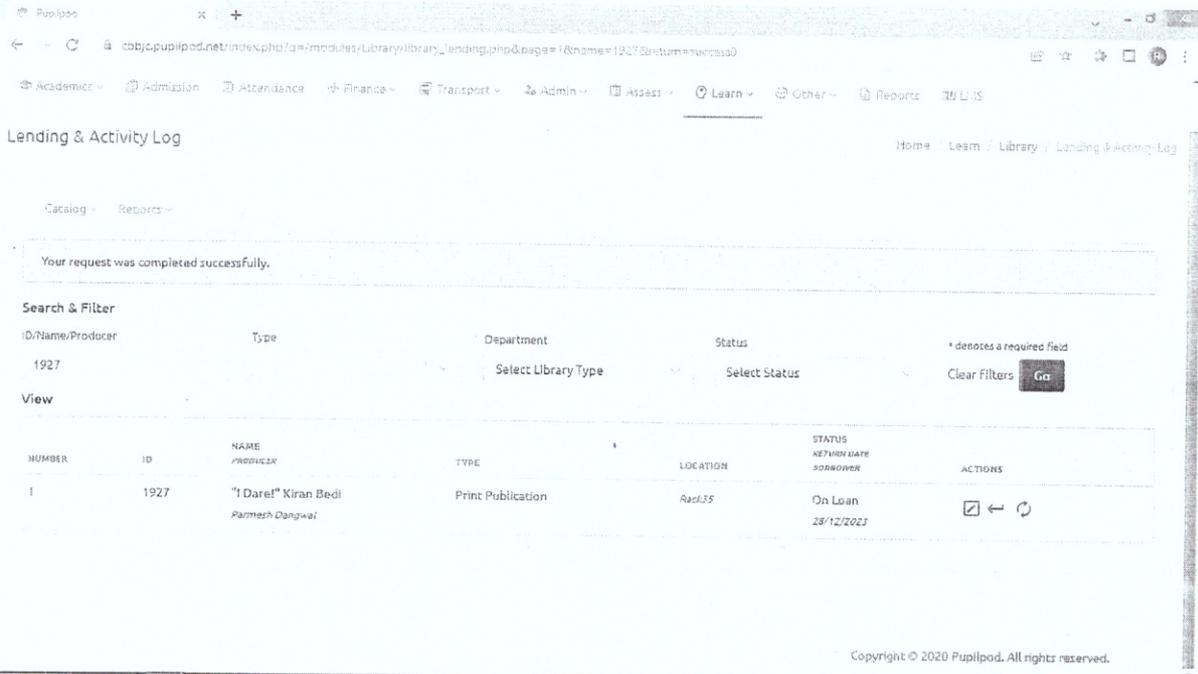


8. In Lending & Activity screen, Under Actions, Select -> Check out icon for lending library books.

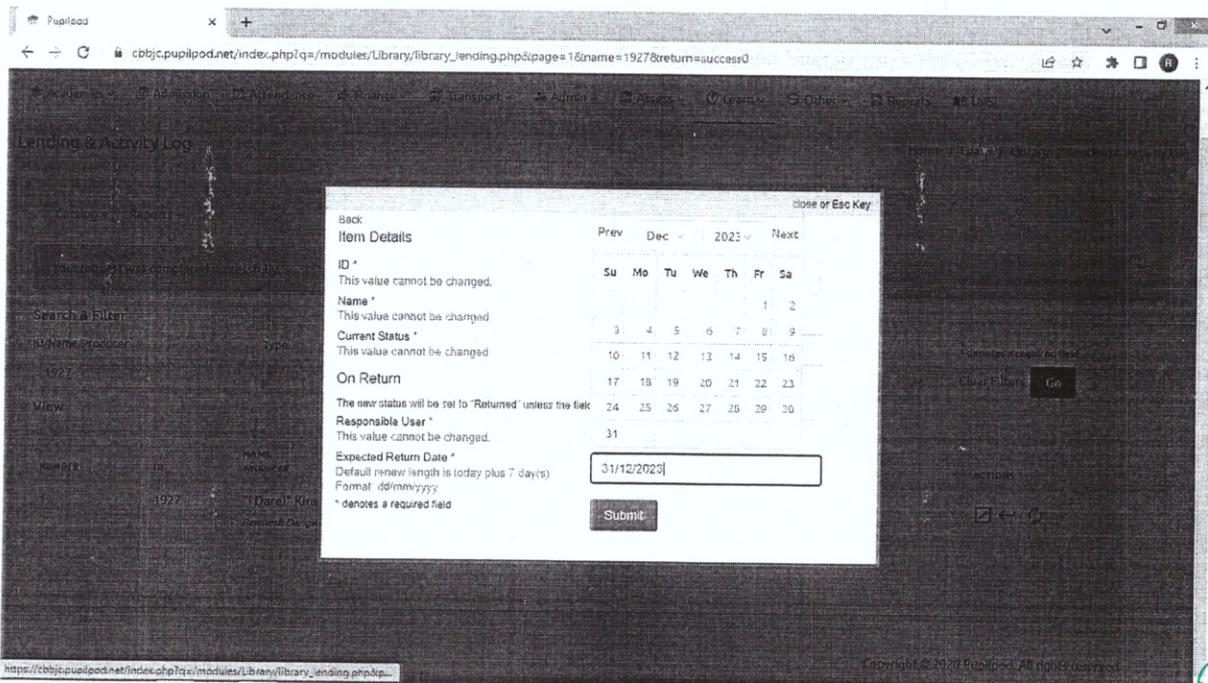


9. In check out screen, Select program, Class & Section, select student name to whom the book is given. Select the return date & click on Submit option.

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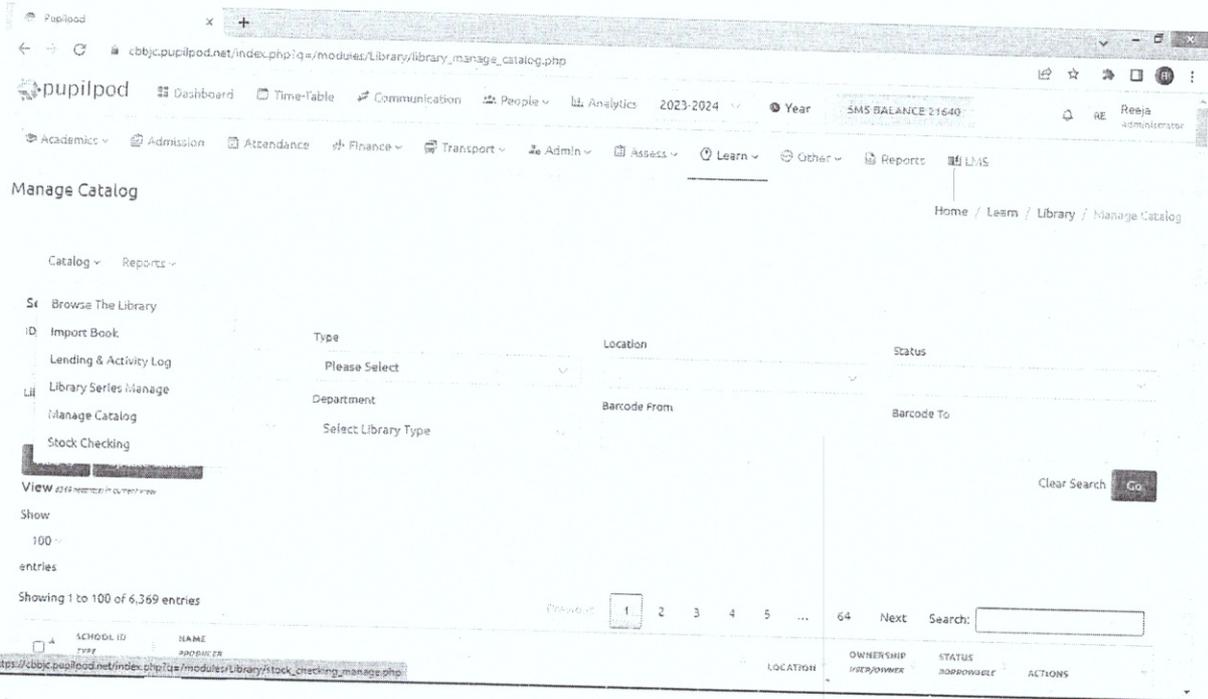


10. After submitting, Lending Status changes to On Loan. To renew book, click on renew option -> <- & to return select <- icon.

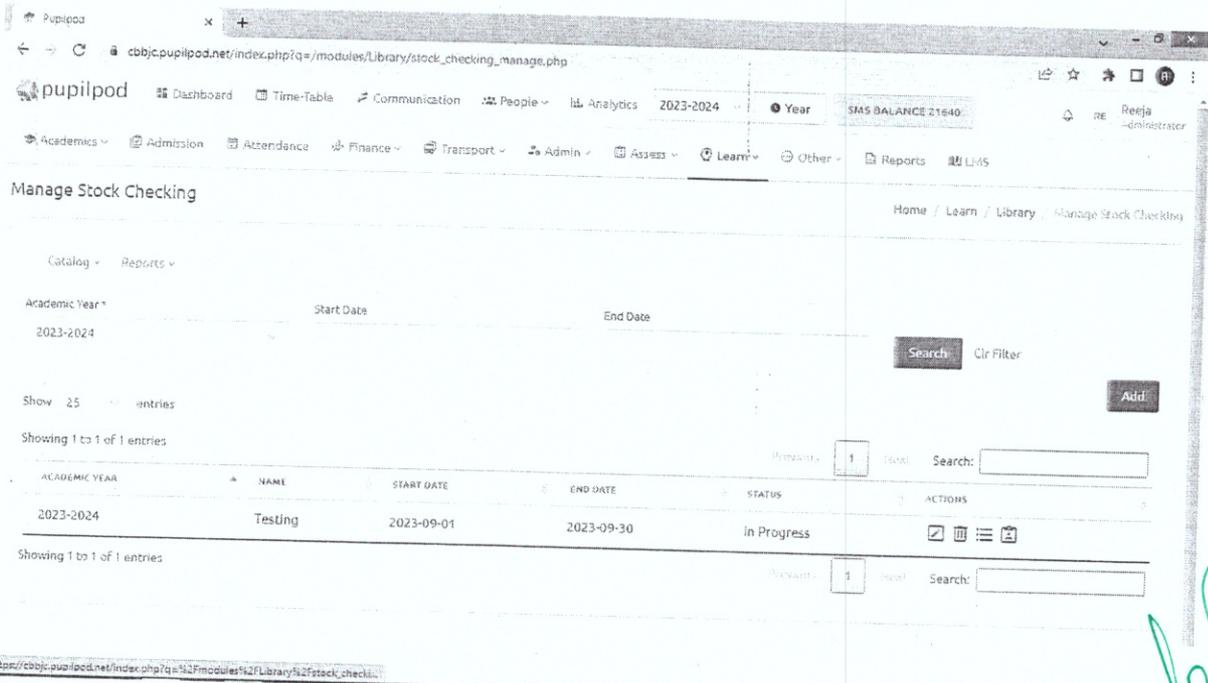



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11. To renew book, Change return date & click on submit option. & to to return book click on <- icon & submit so that book gets returned.

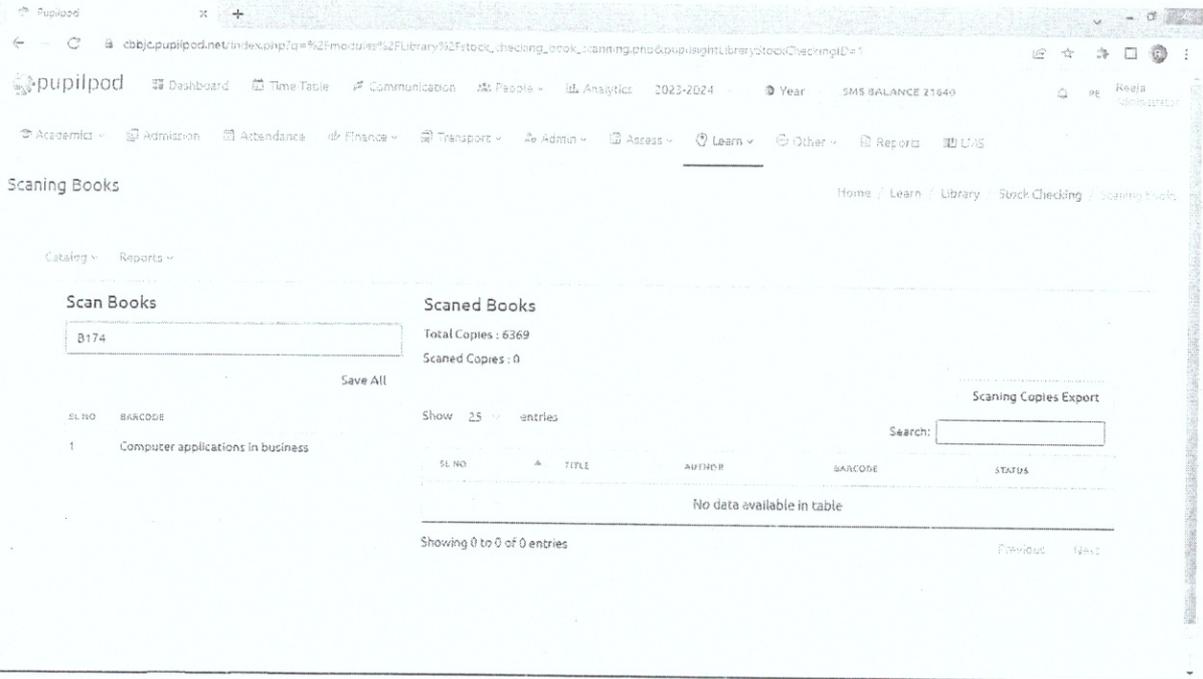


12. For Stock checking, Click on Catalog < Stock checking.

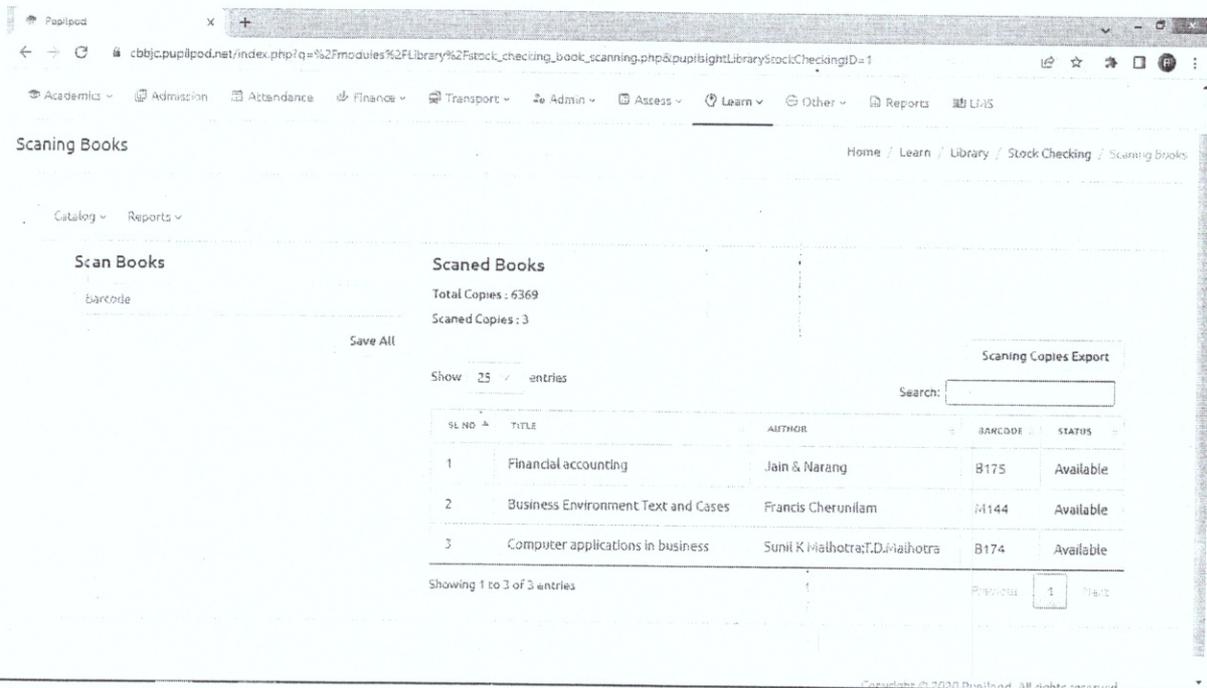


13. In Stock checking screen, Click on 3 icon (assign).

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14. In Scanning books screen, Enter the book number or scan the barcode of the book. so that book name gets displayed, after scanning books, click on **Save all** option.



15. After Saving, Scanned books can be exported.

Pupilpod

cbbjc.pupilpod.net/index.php?q=/modules/Library/stock_checking_manage.php

Academic Year: 2023-2024

Start Date: End Date:

Show 25 entries

Showing 1 to 1 of 1 entries

ACADEMIC YEAR	NAME	START DATE	END DATE	STATUS	ACTIONS
2023-2024	Testing	2023-09-01	2023-09-30	In Progress	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

Showing 1 to 1 of 1 entries

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16. To check the stock reports click on 4th option under actions.

Pupilpod

cbbjc.pupilpod.net/index.php?q=/modules/Library/stock_checking_report.php&pupilsightLibraryStockCheckingID=1

Academic Year: 2023-2024

Start Date: 01/09/2023

Status: In Progress

End Date: 30/09/2023

Stock Reports

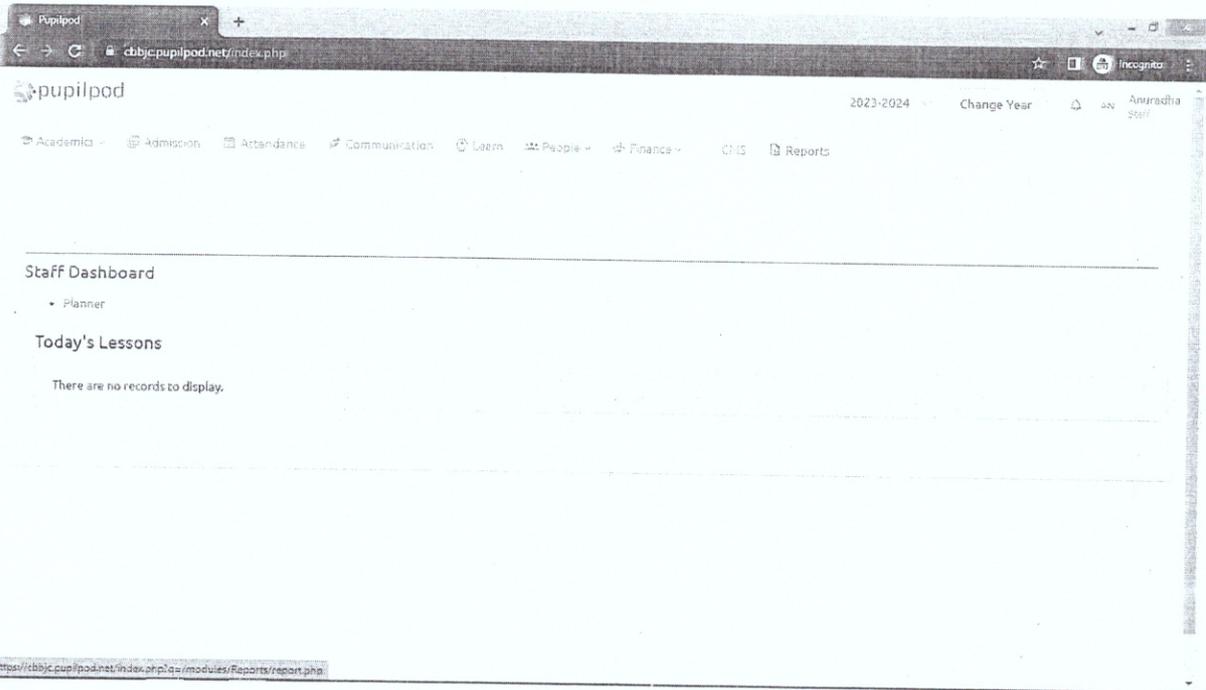
Testing	Summary
No of Books In Library	6369
No of Books Scanned	3
No of Books In Circulation	0

Missing Books

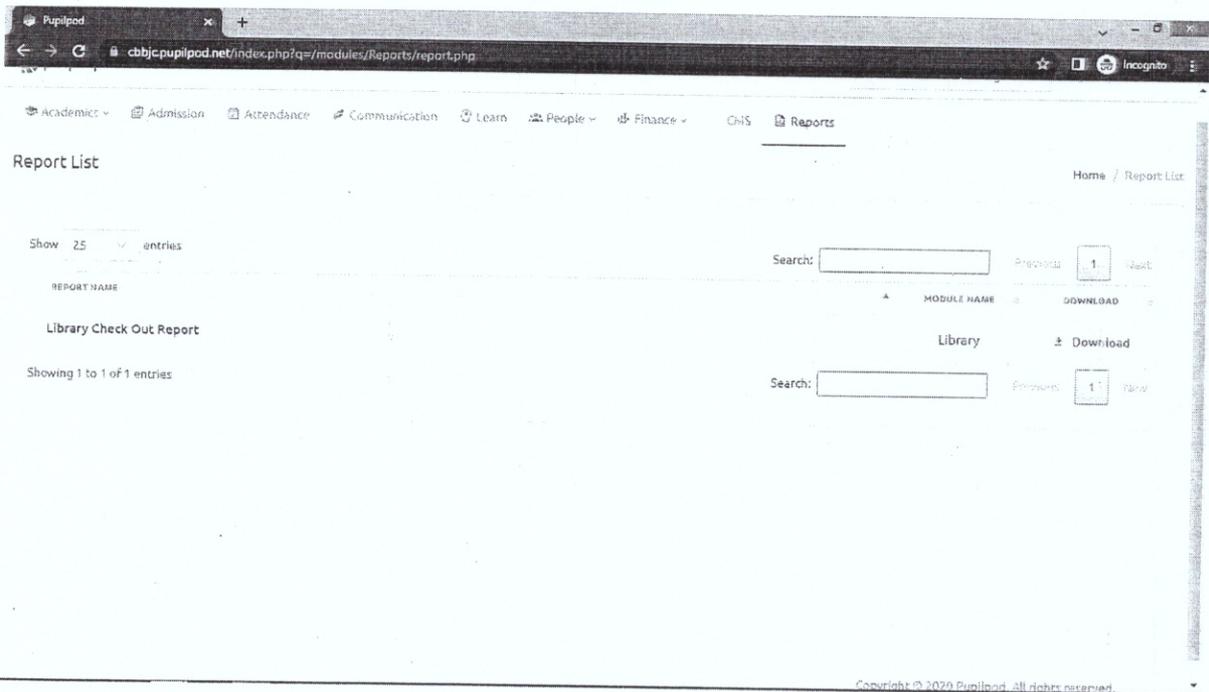
Show 25 entries

S/N	BOOK NAME	BARCODE	AUTHOR	STATUS
1	Banking Letters	1	JS Bright	Available
2	General Knowledge 1999	2	Khanna;Verma	Available
3	Latest Essays for College	3	BN Ahiya	Available

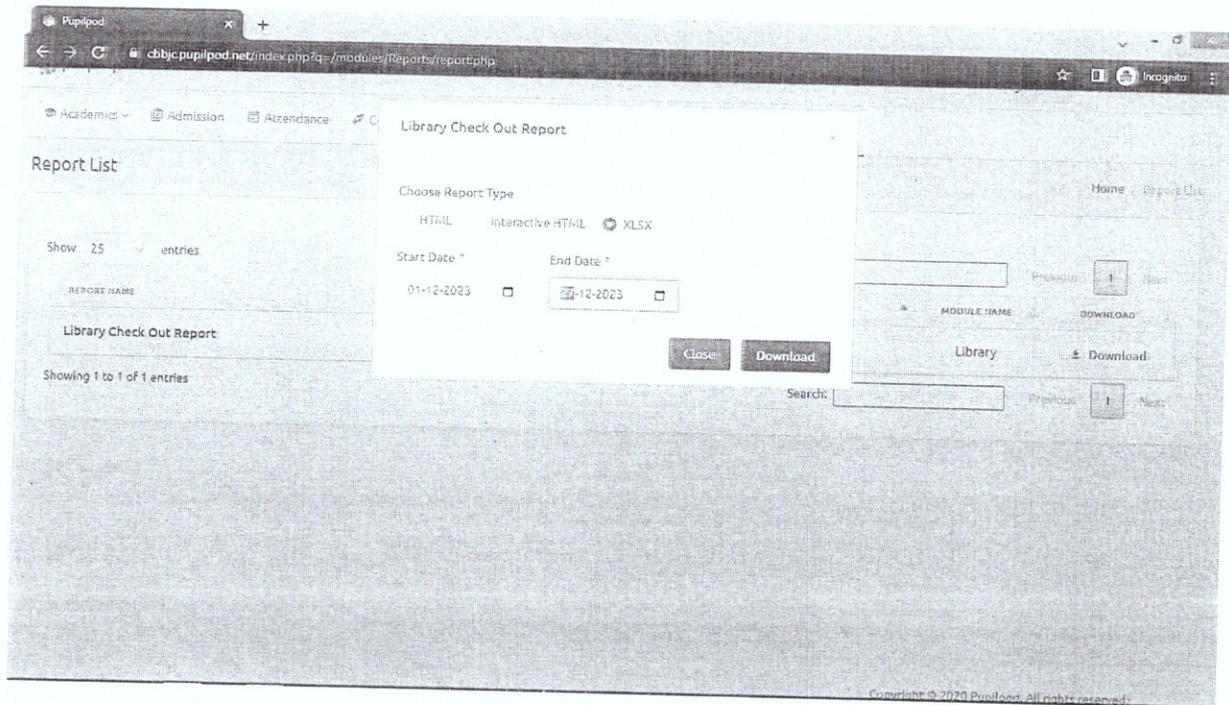
17. In Stock reports, for eg: No of books scanned, No of books in circulation can be checked.



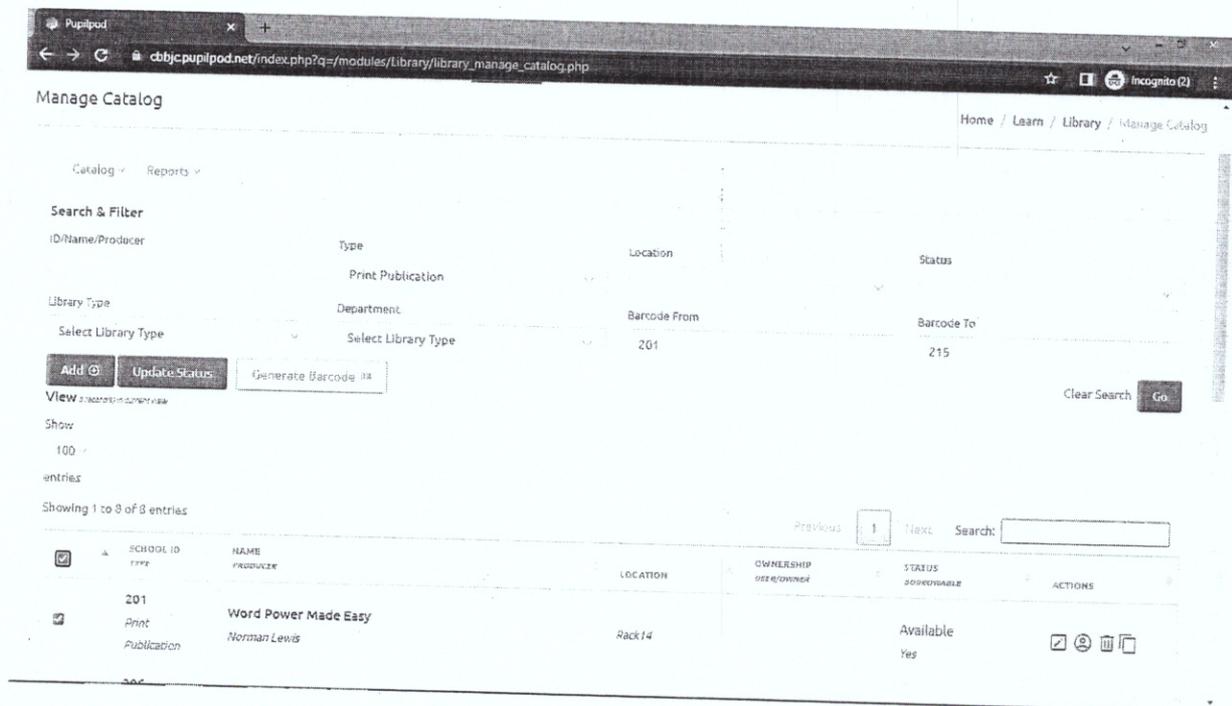
18. To view library check out report click on "reports " in Staff dashboard.



19. In Report List screen, Click on download option.



20. In Library Check out report, Choose report type eg: HTML; XLSX etc. Select the Start date & end date as shown in the image & click on download.



21. For Barcode printing, Kindly select the type as Print Publication, Enter the barcode from & to numbers, Select the books & click on "Generate Barcode" icon as shown in the image.

OPAC Login credentials:

Url: cbbjc.pupilpod.net

Username: Library Info

Password : 12345



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