



# C.B.BHANDARI JAIN COLLEGE

#84, K.R.ROAD, SHANKARPURAM, BANGALORE – 560004.  
(Affiliated to Bengaluru City University & Recognized by the Government of Karnataka)

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# 84, K.R. Road, Shankarapuram,  
BANGALORE - 560 004.

Meeting Notice

14/09/2024

A meeting of the members of the governing council will be held on Wednesday 25<sup>th</sup> September 2024 at 2:00 PM in the Board Room.

Agenda:

1. Welcome Address.
2. Discussion on progress done on renovation of infrastructure.
3. Discussion on admission made for the year 2024-25 in all UG courses
4. Any other matter with the permission of the chair.



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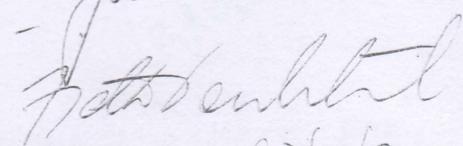
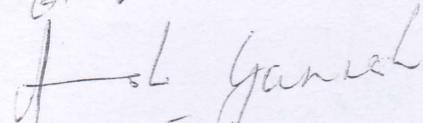
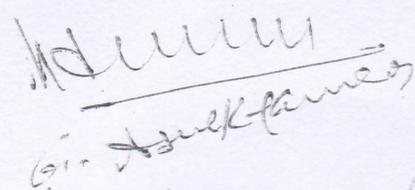
Proceedings of the meeting held on Wednesday 25<sup>th</sup> September 2024.

1. The Governing Council members were welcomed by the President Mr Champalal Bhandari. He also introduced the University Representative Professor Jyothi Venkatesh to the other members of the Governing Council and formally welcomed her.
2. The Vice President Mr Hemaraj informed the committee that all infrastructural improvements especially in the MBA block have been successfully completed by replacing doors, installing AC's, painting and installation of false ceiling.
3. The Principal Dr Asha Ganesh briefed the Governing Council members about the admission status for UG program. She informed that all seats in BBA (40) and BCA (60) were filled up and that there was an improvement in admission to B.COM from 50 to 80 students for this academic year.
4. Treasurer Mr Ashok Bhandari reported that a new conference hall has been furnished on the 4<sup>th</sup> floor with cushioned chairs and gallery styled seating which will be suitable to conduct seminars and conferences
5. President Mr Champalal Bhandari invited the University representative Prof. Jyothi Venkatesh to suggest ways to improve the quality of education.
6. Prof. Jyothi Venkatesh suggested that the college should offer more skill development courses in addition to the curriculum to make the undergraduate programs more effective and bridge the gap between industry and academia.

The Meeting ended with the Vote of Thanks proposed by Mr Hemaraj.

Members Present:

1. Mr Champalal Bhandari- President
2. Mr Hemaraj- Vice- President
3. Mr Ashok Bhandari- Treasurer
4. Dr Asha Ganesh- Principal
5. Prof. Jyothi Venkatesh- University Nominee



25/9/24

Meeting Notice

24/12/2024

A meeting of the Governing Council members will be held on Friday 3<sup>rd</sup> January 2025 at 2:00 PM in the Board Room.

**Agenda:**

1. Welcome Address
2. To check the progress of MBA admissions and program delivery.
3. To improve placements by inviting companies and conducting job fairs.
4. To register the Alumni Association and seek their support in placements.
5. Admission status of MBA course.

Proceedings of the meeting held on 03<sup>rd</sup> January 2025 at 2:00 PM.

1. The meeting began with welcome address being delivered by the President Mr Champalal Bhandari. He requested Prof. Jyothi Venkatesh to advice on ways to improve placements opportunities for our students.
2. Prof. Jyothi Venkatesh has suggested that through skill development activities the college has to enable the students to be industry-ready. She also suggested that students must be encouraged to attend job fairs in other colleges and make efforts to organise such fairs in our own institution.
3. Principal Dr Asha Ganesh informed the members that steps were being taken to register the Alumni Association. She informed that former students were ready to involve themselves in helping the existing students to get placed in corporates and also take up career counselling sessions for students. She also informed that office bearers for the alumni association have been identified and activities of the association will start shortly.
4. The last point on the agenda was taken up for discussions and treasurer Mr Ashok Bhandari informed the council that about 40 admissions have been made for the MBA courses of which approximately 33 were management quotas and remaining 7 students were from PG CET Government Quota. It was decided to inform the admissions manager to take steps to improve the admissions in the next academic year.
5. Principal also informed the council members that the MBA program has started with a one month long bridge course and orientation program which was very much appreciated by the students. She informed that the university curriculum for MBA has also commenced and good faculty members have been identified for all the subjects.

Members Present:

1. Mr Champalal Bhandari- President
2. Mr Hemaraj- Vice- President
3. Mr Ashok Bhandari- Treasurer
4. Dr Asha Ganesh- Principal
5. Prof. Jyothi Venkatesh- University Nominee

*[Handwritten signatures and dates]*  
28/9/24

*[Handwritten signature in green ink]*

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# Subject Allotment Meeting.

02/01/2025

## Meeting Memo

Date: \_\_\_\_\_  
Page No: \_\_\_\_\_

A meeting of all faculty members handling degree classes will be held on 3<sup>rd</sup> of January 2025 in Exam control room i.e. Room # 305 at 1 PM

- Agenda:
- a) To discuss about subject allotment for the upcoming even semester.
  - b) To discuss the department Plan of action.

~~Shubha~~

HOD, Commerce

Members to be present:

Shubha Raghavendra

Prof. Usha Rao

Ms. Chitra P. Narayan

Ms. Swapna S

Ms. Sneha

Ms. Prabha

Ms. Greetha Lakshmi

Ms. Dilya Kumari

*(Handwritten initials and signatures)*

Ms. Nitheesha Jay

Proceedings of the meeting:-

03/01/25 1) The meeting was held as scheduled.

2) The HOD welcomed all the faculty members and emphasized the need for a well-structured subject allocation and a strategic plan of action for the upcoming semester.

3) Discussion on subject allotment.

The HOD presented subject allotment.

for each program.

- Subject preferences were considered based on faculty expertise, previous experience and workload distribution
- It was noted that there were vacancies in the department and the recruitment process had already started.
- It was decided to recruit one full time faculty and to retain 2 part timers.

#### 4) Discussion on Department Plan of Action -

- Each department outlined key activities and initiatives planned for the even semester.

- Common points of discussion included :

- ★ Completion of syllabus within the stipulated timeframe

- ★ GA schedule and evaluation criteria

- ★ Remedial classes for slow learners

- ★ Guest lectures, workshop and industrial visits planned

- ★ Mentor-mentee meetings to monitor student enrichment.

- ★ Commerce and Management fest to be conducted

# \* Internship opportunities and placement activities for first year students

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## Department of Commerce, Management and Computer Application- Academic Year 2024-25 Plan

### July 2024

- Recruitment Process for UG Faculty (Handled by Head of Department)
- Orientation for First Year B.Com and BBA Students
- Value Added courses that were planned to be offered- Advanced Excel, Photoshop and Coral Draw

### August 2024

- Reopening of UG Degree Courses
- Ice-Breaking Session for First-Year Students (Management Forum)

### September 2024

- Workshop on FinTech (Management Forum)
- Fashion Show (Coordination by students with Cultural Committee)
- First Internal Assessment Tests
- Employability Training Program (Placement Cell)
- Participation in Tech-Expo (Digital Cell)
- Zest Activity - hobby club (Zest Club)

### October 2024

- Cyber Security Talk (Youth for Seva)
- Business Plan Presentation (IIC)
- Mentor-Mentee Meeting & Parent-Teacher Meeting
- Presentation Tribute to Ratan Tata (Management Forum)
- Leadership Excellence Summit by II Year BBA

### November 2024

- National Conference (Organized by Commerce & Management)
- Entrepreneurship Day (IIC)
- Stock Market Workshop (Commerce Forum)
- Second Internal Assessments

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- Guest Lecture on MBA Opportunities (CA Vijay Raja)
- MBA Induction and Leadership Series

## December 2024

- Commerce Forum Events
- Advanced Excel Course (Alpha Tech Academy, MBA)
- **Workshops on Case Studies, Communication, Financial Freedom** led by Commerce/MBA faculty and external resource persons

## January 2025

- Workshop on “Smart Money Moves” (MBA Department)
- **Preparation for Semester-End Evaluations**
- MBA Sessions

## February 2025

- Employability Skills Training (MBA)
- SBI Youth Fellowship Orientation (MBA)

## March 2025

- LinkedIn Profile Building Workshop (MBA)
- Case Study Analysis Workshop (Management Forum)
- Commerce Forum Activity

## April 2025

- Commerce, Management Fest
- Visit to Bangalore Traffic Museum
- Industrial Visit to Shell Apparels (Yuva Yi)

## May 2025

- Guest Lecture on Financial Literacy (Commerce Forum)
- College Annual Day Celebration (Departmental Contributions)



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## Summary and Follow-Up

A structured, month-wise plan has been laid out by the Commerce and Management departments for the academic year 2024–25, featuring orientations, workshops, skill enhancement programs, assessments, and industry interactions. The aim is to promote holistic academic and professional development among students.

## Follow-Up

Progress will be reviewed through regular monthly department meetings. Faculty members will be designated as coordinators for specific events to ensure smooth execution, maintain proper documentation, and provide timely updates to the Head of the Department.

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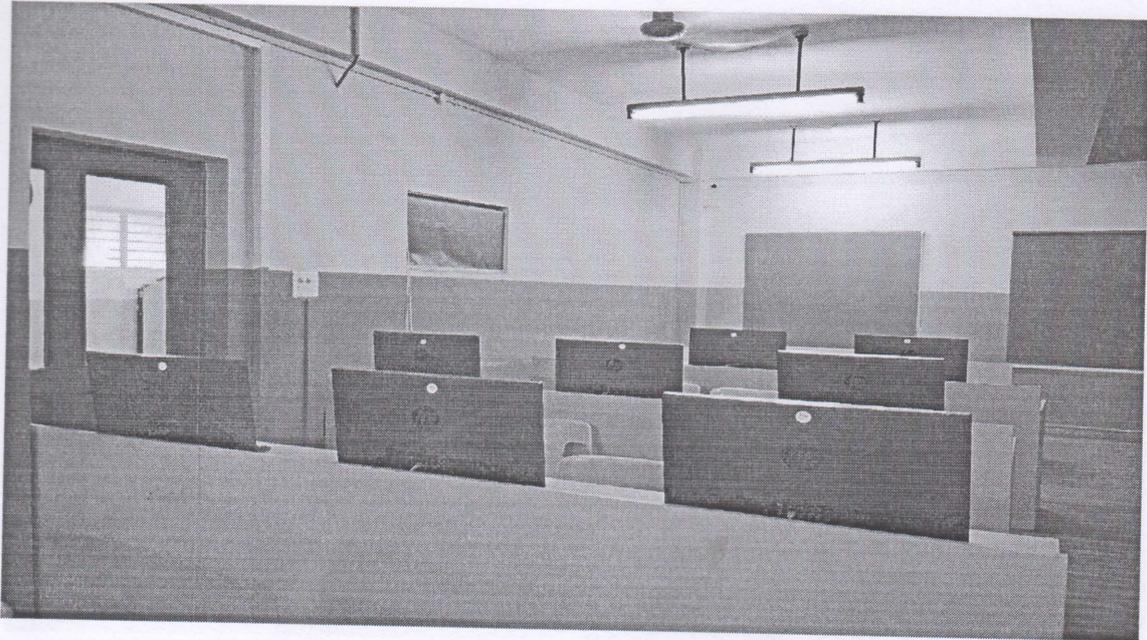
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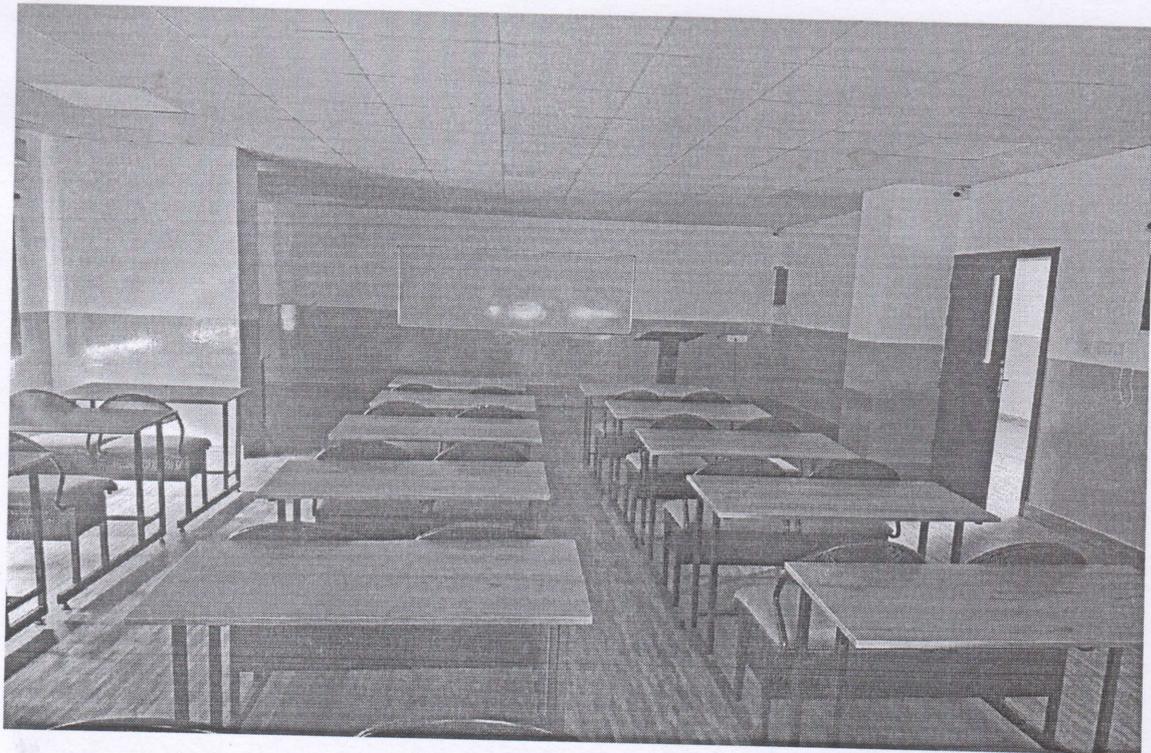
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Infrastructure Improvement at CBBJC. New computer lab with 30 systems.



Comfortable classrooms

*Verba*

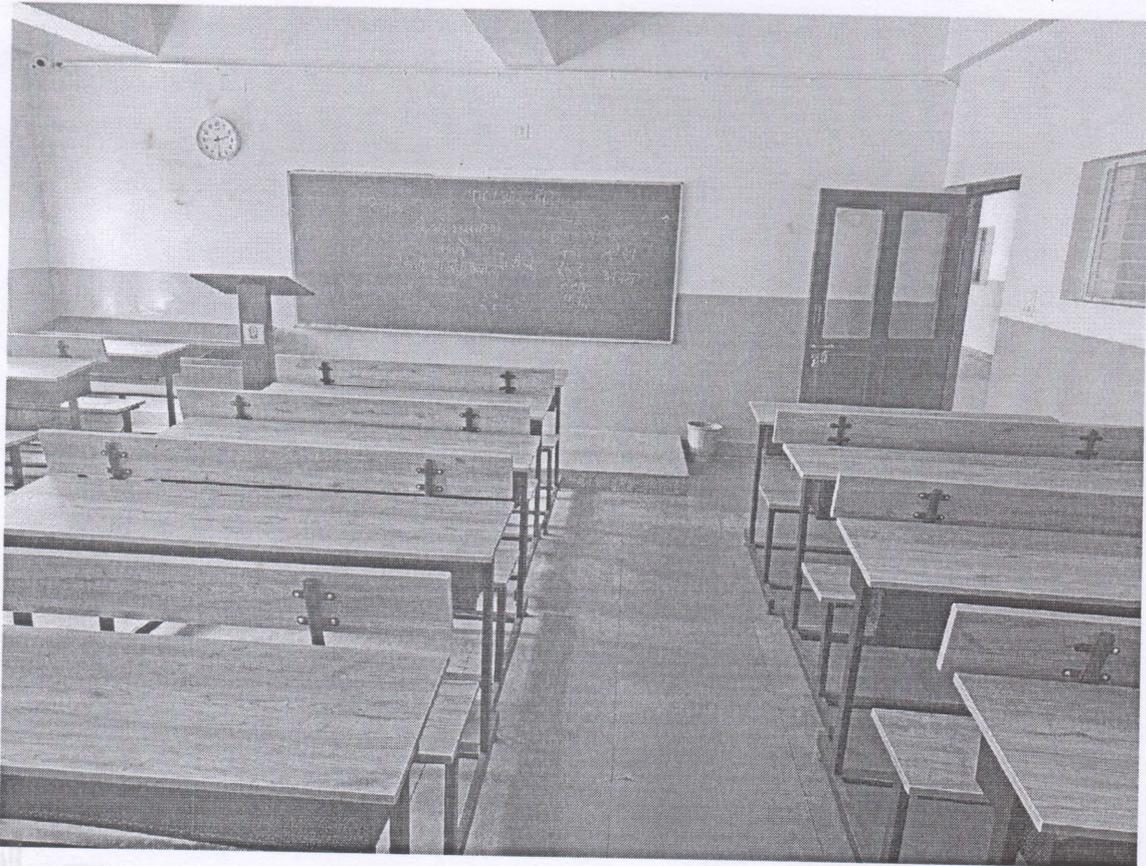
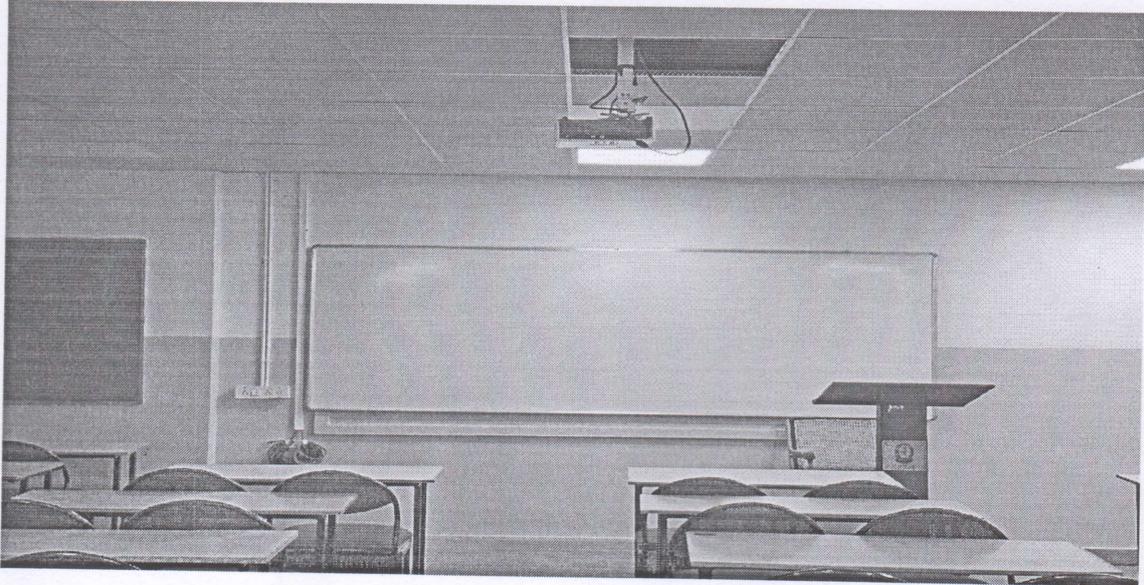
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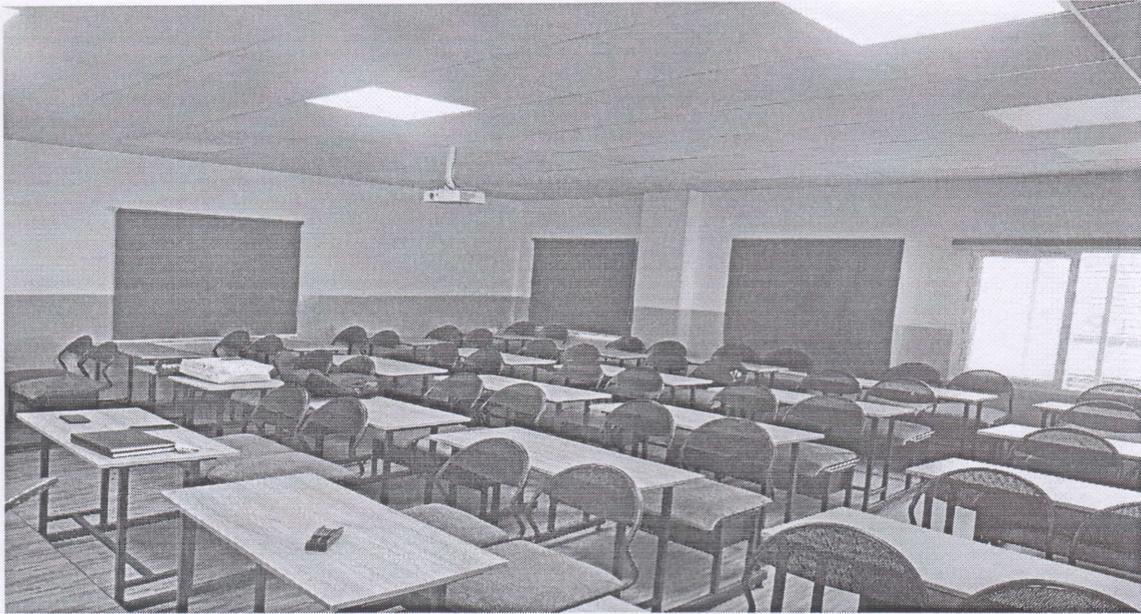




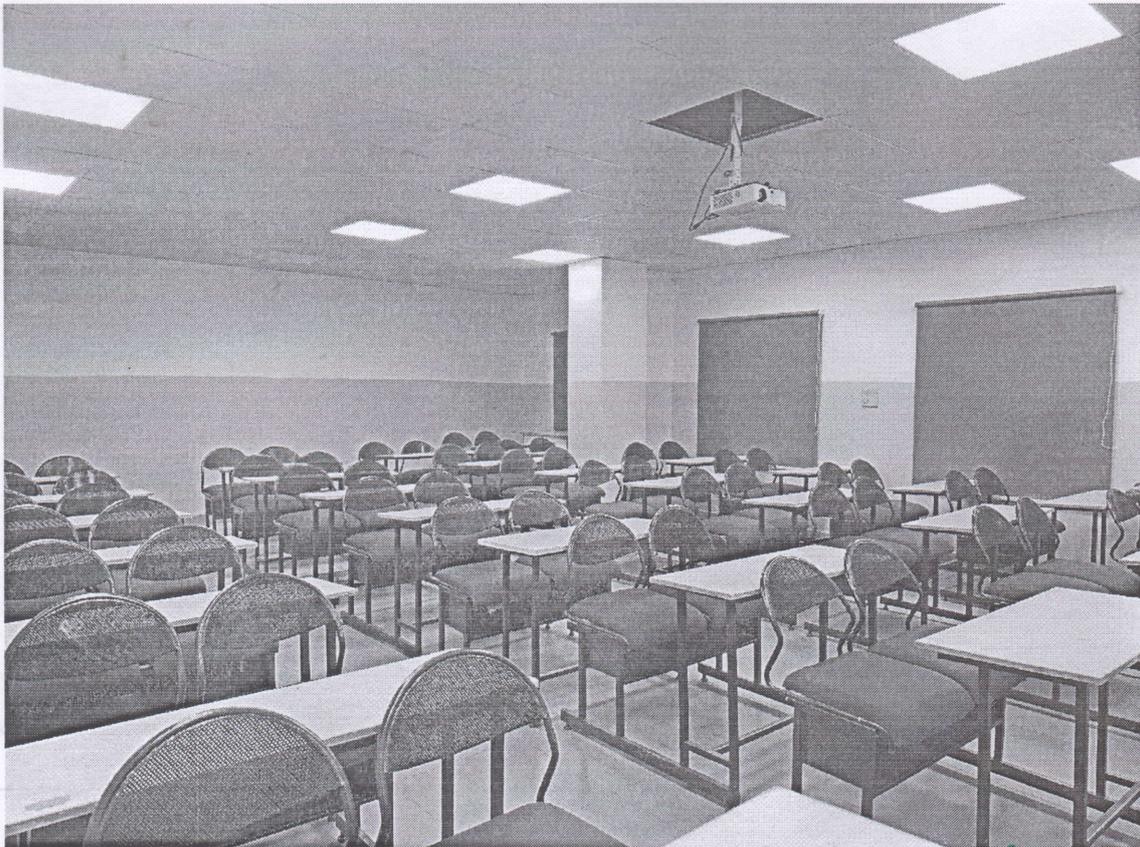
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Infrastructure improvements with comfortable classrooms for students.



*Vafo*

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GOVERNMENT OF KARNATAKA  
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KARNATAKA EXAMINATIONS AUTHORITY



**KARNATAKA STATE ELIGIBILITY TEST FOR ASSISTANT PROFESSOR**

(Valid in the State of KARNATAKA only)

**Certificate no: 0205**



**K-SET APP.No : KS5121295**

**K-SET Ref.No : 2024106601569**



**Certified that Mr./Ms. SHUBHA N S**

**Wife of RAGHAVENDRA P**

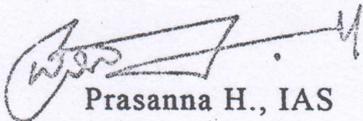
**has qualified the K-SET for Eligibility for Assistant Professor held on 24<sup>th</sup> November, 2024 in the Subject, COMMERCE**

**As per the information provided by the candidate, he/she has completed/appeared or was pursuing his/ her Master's degree or equivalent examination in the related subject at the time of applying for K-SET.**

**The date of Eligibility for Assistant Professor is the date of declaration of K-SET result, i.e., 4<sup>th</sup> January, 2025 or the date of completion of Master's degree or equivalent examination with required percentage of marks within two years from the date of declaration of K-SET result, i.e., by 3<sup>rd</sup> January, 2027, whichever is later.**

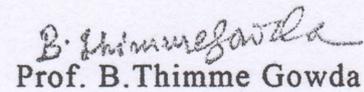
**The authenticity of this certificate and category in which the candidate has appeared/ qualified should be verified by the institution/ appointing authority, from the Karnataka Examinations Authority (KEA). The certificate can also be verified by scanning the QR Code printed on this certificate.**

**The validity of this certificate is forever.**

  
Prasanna H., IAS

Executive Director, KEA &  
Member Secretary, K-SET



  
Prof. B. Thimme Gowda

Chairman, K-SET

**NOTE:**

Karnataka Examinations Authority, has issued the certificate on the basis of information provided by the candidate in his/her Application Form. The appointing authority should verify the original records / certificates of the candidate while considering him/her for appointment, as Karnataka Examinations Authority, is not responsible for the same. The candidate must fulfil the minimum eligibility conditions for K-SET as laid down in the notification for the said K-SET.



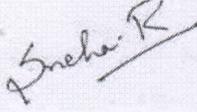
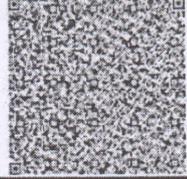
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Excellence in Assessment



UGC – NET June 2025 Admit Card



विश्वविद्यालय अनुदान आयोग  
University Grants Commission  
Quality higher education for all

Roll Number:	KK04011135	Application Number:	250510033580	
Candidate's Name:	SNEHA R	Father's Name:	RAJANNA K	
Gender:	FEMALE	Date of Birth:	05-09-1990	
Person with Disability (PwD):	NO	Scribe required*:	NA	
<p>*Subject to the conditions stipulated in the Guidelines dated 29.08.2018 for conducting written examination for Persons with Benchmark Disabilities (as amended from time to time), scribe shall be given, if so desired by a person with benchmark disabilities in the category of blindness, locomotor disability (both arm affected BA) and cerebral palsy. #All the candidates with benchmark disability not availing the facility of scribe will be allowed compensatory/extra time of 20 minutes per hour of the examination.</p>				
		Candidate's Signature		
<b>Test Details</b>				
Applied For	ASSISTANT PROFESSOR, JRF(JUNIOR RESEARCH FELLOWSHIP), PH.D. ONLY			
Subject Opted	MANAGEMENT (INCLUDING BUSINESS ADMN. MGT./MARKETING / MARKETING MGT. / INDUSTRIAL RELATIONS AND PERSONNEL MGT. / PERSONNEL MGT. / FINANCIAL MGT. /CO-OPERATIVE MANAGEMENT)			
Date of Examination	28-06-2025			
Shift	SHIFT-2			
Reporting / Entry Time at Centre	01:00 PM			
Gate Closing Time of Centre	02:30 PM			
Timing of Test	03:00 PM TO 06:00 PM (IST)			
Test Centre No.	772			
Name of Test Centre	CAMBRIDGE INSTITUTE OF TECHNOLOGY			
Address of Test Centre	T C PALYA, K R PURAM, BASAVANAPURAM MAIN ROAD, GAYATHRI LAYOUT, KRISHNARAJAPURAM, BENGALURU, KARNATAKA, INDIA, 560036			
City of Test Centre	BENGALURU			
State of Test Centre	KARNATAKA			
 (Rajesh Kumar, IRS) Director (Exams), NTA				

**SELF DECLARATION (UNDERTAKING)**

I, \_\_\_\_\_, resident of \_\_\_\_\_, do hereby, declare the following:

- I have read the instructions, Guidelines, I have read Information Bulletin, Instructions, and Notices related to this examination available on the website [ugcnet.nta.ac.in](http://ugcnet.nta.ac.in).
- I have read the detailed "IMPORTANT INSTRUCTIONS for CANDIDATES" as given on Page – 2 and I undertake to abide by the same.

Candidate's Photo (Same as uploaded on Application Form to be affixed before reaching the Centre)	Candidate's left-hand thumb Impression (To be affixed before reaching the Centre)	Candidate's Signature (To be signed on the Day of Examination in presence of the Invigilator only)
---	---	--

The above undertaking has to be filled in advance before reaching the Centre, except for the candidate's signature which has to be affixed in the presence of the Invigilator.

Application Number :250510033580

IP Address:106.51.241.26

Date and Time: 26-06-2025 18:24:10

[Page 1 of 3]

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# Subject Allotment Meeting.

29/07/2024.

Date: \_\_\_\_\_  
Page No: \_\_\_\_\_

## Meeting Notice

A meeting of all staff members handling Degree classes will be held tomorrow i.e. 30<sup>th</sup> of July at 1 PM in room # 305.

## Agenda:

- 1) To discuss about subject allotment for the upcoming semester.

~~Shubha~~  
HOD, Commerce

## Members to be present:

- 1) Ms Shubha - ✓
- 2) Ms Usha Rao - ✓
- 3) Ms Lavanya K. - ✓
- 4) Ms Chitra P - ✓
- 5) Ms Swapna - ✓
- 6) Mr Rohin Batnagar - ✓
- 7) Ms. SNEHA R - ✓

30/07/24

## Proceedings of the meeting:

- 1) The meeting was held as scheduled.
- 2) The HOD acquainted the faculties with various subjects of each semester especially the 1<sup>st</sup> sem as State Education Policy (SEP) was implemented for the 1<sup>st</sup> time.

- 3) There was a discussion wrt SEP for 1st semester and NEP to be followed for 3<sup>rd</sup> & 5<sup>th</sup> semesters.
- 4) The faculties were given (allotted) subjects based on their experience and qualification.
- 5) The meeting got adjourned after coming at a consensus with respect to the allotment of subjects of all semesters.

*Handwritten signature in green ink.*

PRINCIPAL

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